



**2022 NORTHUMBERLAND RIBFEST MARKETPLACE  
in COBOURG'S VICTORIA PARK  
FRIDAY, AUGUST 12<sup>th</sup> to SUNDAY, AUGUST 14<sup>th</sup>  
[www.northumberlandribfest.ca](http://www.northumberlandribfest.ca)**

2019 was Cobourg Rotary's 13th annual Northumberland Ribfest. **Since 2013, we have averaged over 20,000 visitors annually through our gates over the weekend into Cobourg's beautiful Victoria Park** to enjoy fantastic ribs, chicken, ice cold refreshments and **great music**. Plus, a great variety of excellent non-food vendors. **Our 14<sup>th</sup> annual Ribfest in 2022 looks to bring people back to being able to enjoy outdoor events!**

In 2019, we had 26 non-food exhibitors. This year, we expect to welcome even more. Once again, the Marketplace area will be adjacent to the main North entrance and visitors to Ribfest will pass the vendor Marketplace area as they enter Victoria Park. We look forward to making visitors and their families feel really welcome again for another great Ribfest event in Cobourg!

**Terms and Conditions for vendors:**

1. The space/area for regular booths/displays/tents will be 10' x 10', 10' x 20'. Requests for a larger area would be considered, on a case-by-case basis, and priced accordingly. **Exhibitors must remain within their allocated space; the fine for an infraction will be \$100.00.**
2. The Ribfest venue, including the Marketplace, will be completely fenced again this year. On-site security will be provided at all times from Thursday, August 11th (the day before the event) through Sunday, August 14th.
3. While the area has street lighting, supplementary lighting is limited. Electric power will be provided (1 outlet per vendor) and is included in the rental fees for each booth space. **Gas generators are not permitted on site.**
4. The Rotary Club of Cobourg retains the exclusive right to the sale of all liquid refreshments, including pop and water.
5. **Ribfest hours are: Friday 12:00 noon to 11 p.m., Saturday 11 a.m. to 11 p.m. and Sunday 12 p.m. noon. to 6 p.m. We require exhibitors to stay open until 9 p.m. on Friday and Saturday, and 5 p.m. on Sunday.**
6. Exhibitors must provide their own display equipment, tents, tables, chairs, lighting fixtures, extension cords etc. We expect the area to be kept clean and well organized. **Exhibitors are not permitted to have any pets inside the Ribfest grounds. No overnight camping in trailers or in vendor tents, etc. will be permitted, in accordance with Town of Cobourg law.**
7. The **REGULAR** fee for the 3 days will be \$370.00 (\$327.43 plus 13% HST) for a 10' x 10' display area, \$550.00 (\$486.73 plus 13% HST) for a 10' x 20' area.

**All REGULAR fees must be paid in full by cheque along with insurance coverage confirmation, not later than Friday, June 24th, 2022.**

8. The **EARLY BIRD** fee for the 3 days will be \$340.00 (\$300.885 plus 13% HST) for a 10' x 10' display area, \$500.00 (\$442.48 plus 13% HST) for a 10' x 20' display area.

**All EARLY BIRD fees must be received and paid in full by cheque along with insurance coverage confirmation, not later than Friday, June 3rd, 2022**



9. **Vendors who have paid early, in full, by Friday, June 3rd will get preferential consideration for booth location.**

**After June 24th, an additional late payment fee of \$50 may be charged in addition to the fees outlined above. All fees paid after June 24th, including late fees, MUST be paid not later than Friday, July 29th, 2022, by bank draft, certified cheque or cash, to ensure a confirmed space at Ribfest 2022. Sorry, we do not accept credit cards or Interac.**

**Vendor booth locations will not be assigned, or guaranteed, until all fees owing have been fully paid by the above date(s) – NO EXCEPTIONS.**

10. **The Town of Cobourg and The Rotary Club of Cobourg require that every applicant shall obtain insurance coverage of not less than \$2,000,000, per occurrence, against loss or damage resulting in bodily injury or death or damage to any property from any one incident.**

**Such insurance policy shall name “The Corporation of the Town of Cobourg”, “The Rotary Club of Cobourg” and “The Northumberland Ribfest” as Additional Insureds, and shall protect against all claims for all damage, injury or death arising out of any act or omission on the part of the Town of Cobourg, the event organizer, its servants or agents. The policy shall be endorsed stating that it will not be altered, cancelled or allowed to lapse without 30 days prior written notice.**

**It is recommended that applicants consider increasing their liability limit to \$5,000,000.**

11. One parking space permit, per vendor, is included, at no extra cost, on a 1<sup>st</sup> come, 1<sup>st</sup> served basis, in the designated vendor parking area. The Rotary Club of Cobourg **cannot guarantee that parking space will always be available in these areas.**
12. **Exclusivity** of the sale of specific products/goods by vendors is **not guaranteed**. Every effort will be made to place vendors in order to avoid direct and obvious competition once applications, Certificate of Insurance and full payment have been received by the Rotary Club of Cobourg at the address below.
13. Vendors will have access to the marketplace site to **set up booths/tents from 8:00 a.m. to 5:00 p.m. on Thursday, August 11th and from 8:00 a.m. to 10:00 a.m. on Friday, August 12th. Since Ribfest opens to the public at 12:00 noon on Friday, no vehicles or trailers are allowed within the area, for unloading or loading, after 10:00 a.m. Friday - NO EXCEPTIONS. Vendor tear-down on Sunday, August 14<sup>th</sup>, may not begin earlier than 5:00 PM, without prior permission from Rotary.**
14. Please indicate on your application if you will require power.

**Please send the attached application form with your cheque (Payable to “The Rotary Club of Cobourg”) to:**

**Rotary Club of Cobourg  
c/o Ron Deane  
813 Wilkins Gate  
Cobourg, ON  
K9A 0C1**

**Still Have Questions?**

**Please contact Ron Deane at:  
rdeane03@gmail.com**



2022 Northumberland Ribfest Marketplace Application



Vendor/ Exhibitor Contact Name (Please PRINT)



Company / Organization \_\_\_\_\_

Address \_\_\_\_\_

City / Town \_\_\_\_\_

Postal Code \_\_\_\_\_

Business / Mobile Phone \_\_\_\_\_

E Mail Address \_\_\_\_\_

Provide complete list of sale items / products:

\_\_\_\_\_

Power required YES  NO

**EARLY BIRD FEE**

**REGULAR FEE**

10' x 10' space \$300.88 \* + \$39.12 HST = \$340.00

10' x 10' space \$327.43 \* + \$42.57 HST = \$370.00

10' x 20' space \$412.48 \* + \$57.52 HST = \$500.00

10' x 20' space \$486.33 \* + \$63.27 HST = \$550.00

\* (includes Electricity – 1 outlet per exhibitor)

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**Total payment must be received in full, by cheque, not later than FRIDAY, June 3rd, 2022 for the EARLY BIRD FEE or FRIDAY June 24th 2022 for the REGULAR FEE.**

**A \$50 late fee may be charged after JUNE 24th, per point 9 in the application Terms and Conditions.**

**TOTAL ENCLOSED \$ \_\_\_\_\_**

**Payable to: Rotary Club of Cobourg**



**Is your Certificate of Insurance attached and included, in accordance with Provision #8?**

YES

NO (If NO, please explain)

Vendor Signature

Date: (dd/mm/yy)

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