

## #HELP NORTHUMBERLAND BEAT COVID-19

### Volunteer Registration and Schedule

It is time to mobilize an army of volunteers to help our community beat COVID-19. In collaboration with the Ontario Health Team Northumberland and the HKPR Health Unit the Rotary Club of Cobourg is leading a community collaboration to recruit volunteers to assist at the Vaccine Clinic opening this Tuesday March 16<sup>th</sup> at the Cobourg Community Centre.

We need volunteers in three areas:

1. Assisting at the Clinics – two shifts 8 to Noon – Noon to 5
  - (Complete Form Attached)
2. Making Telephone Calls -making calls to Volunteers re: Shifts
  - (Complete Form Attached)
3. Drivers of elderly to CCC Vaccine Site – this is being overseen by Community Care Northumberland
  - (Please call – 705 653-7476 or email: [ride@commcare.ca](mailto:ride@commcare.ca))

Attached is a brief description of the possible roles and responsibilities – these will include some on-line training prior to the clinics opening. Assignments will be made at the beginning of each Volunteers shift.

	Requirements per shift	
Lobby Greeter	Verify COVID screen, washroom	4
Ice Pad Greeter	Verify appointment, direct to staging	2
Pod Line Controller	Ensure distancing in lineup, hand off to escort	4
Escort	Take to chair, assist with clothes, releasing patients and cleaning chair	4
Runners	Delivering vaccine to vaccinator, loading cart supplies, flagging physician on direction of clinician	8
checkout attendants	monitoring lines, offering juice/snack to take/directing to exit	2

We will need to schedule 50-60 volunteers a day to support the clinics.

In making a commitment to volunteer – we will need you to indicate what days and time you are available. **Volunteers are expected to highlight/check at least 2 time slots over the next two weeks.**

Please see the BELOW – complete and return this completed document no later than Saturday, March 13<sup>th</sup>, at 12pm to [helpbeatcovid@gmail.com](mailto:helpbeatcovid@gmail.com)

Thank you for your consideration and willingness to support this life saving effort.

Name:	
Email Address:	
Phone Number:	

**CCC Clinic Volunteer Schedule**

**WEEK #1**

Date/ Time	Tuesday, March 16	Wednesday, March 17	Thursday, March 18	Friday, March 19	Saturday, March 20
Morning 8-12am					
Afternoon 1-5pm					

**WEEK #2**

Date/ Time	Monday, March 22	Tuesday, March 23	Wednesday, March 24	Thursday, March 25	Friday, March 26	Saturday, March 27
Morning 8-12am						
Afternoon 1-5pm						

**Telephone Committee Availability**

– Please indicate which days you would be available to make phone calls.

**March**

15	16	17	18	19	20	21	22	23	24	25	26	27	28

Please Complete and email this document to: [helpbeatcovid@gmail.com](mailto:helpbeatcovid@gmail.com)